

ESC CONGRESS
BARCELONA 2017

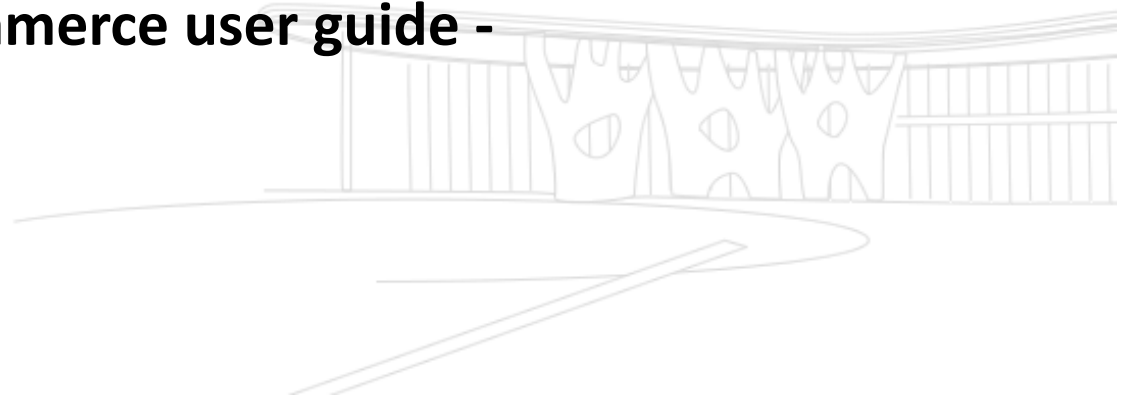


26 – 30 August
www.escardio.org/ESC2017

Where the world of
cardiology comes together

EXHIBITOR AREA

- eCommerce user guide -



Exhibitor's Area

ESC CONGRESS BARCELONA 2017

The login details to ecommerce will be send to all confirmed Exhibitors (excluding Co-Exhibitors) via email, please enter your username and password to login

Exhibitor access

Please be reminded that in order to access this area, you will need to enter username and password that the main contact for this event has received by email

User (e-mail)

Password

Enter

Forgotten your username or password?

If you have forgotten your password, enter your email address and a new password will be sent to you by email shortly.

Password reminder

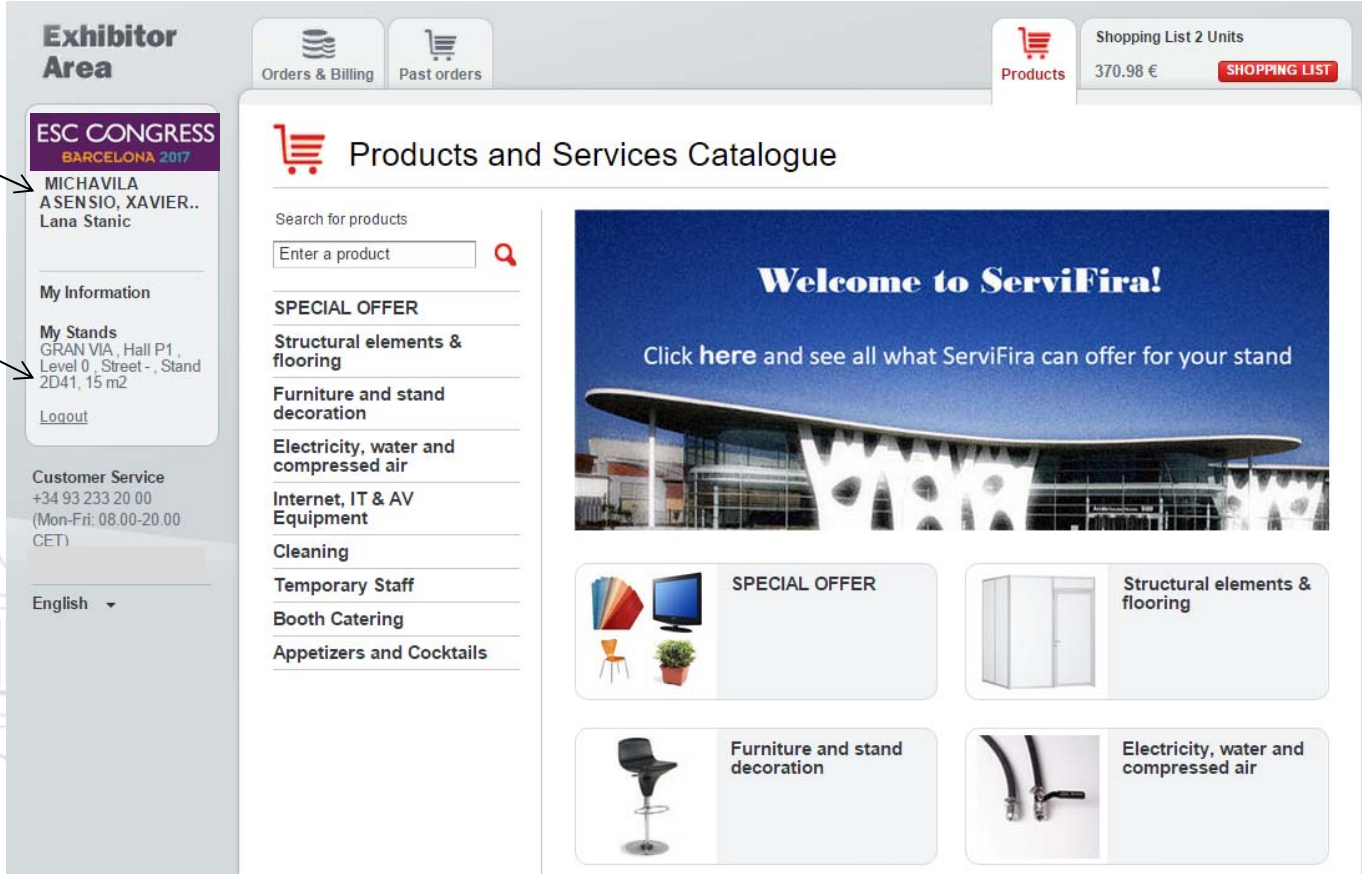
.....
If you do not know or have forgotten your username, please contact us on (+34) 932 332 000 if calling from outside Spain.

If you have forgotten your password please enter the email address here and click on 'Password Reminder'.



Welcome to **Exhibitor Area**, the eCommerce tool for ordering online stand Products and Services.

Here you will be able to check the entire catalogue and hire any service you may need for your stand during the congress. At your eCommerce profile you will also be able to check confirmed orders, follow up your payments or download the invoices.



Exhibitor Area

Orders & Billing | Past orders | Products | Shopping List 2 Units 370.98 € **SHOPPING LIST**

ESC CONGRESS BARCELONA 2017

Your company name here → MICHAVILA ASENSIO, XAVIER.. Lana Stanic

My Information

Your stand details → **My Stands**
GRAN VIA , Hall P1 , Level 0 , Street - , Stand 2D41, 15 m2

[Logout](#)

Customer Service
+34 93 233 20 00
(Mon-Fri: 08.00-20.00 CET)

English ▾

Products and Services Catalogue

Search for products
Enter a product 🔍

SPECIAL OFFER

- Structural elements & flooring
- Furniture and stand decoration
- Electricity, water and compressed air
- Internet, IT & AV Equipment
- Cleaning
- Temporary Staff
- Booth Catering
- Appetizers and Cocktails

Welcome to ServiFira!

Click [here](#) and see all what ServiFira can offer for your stand

SPECIAL OFFER

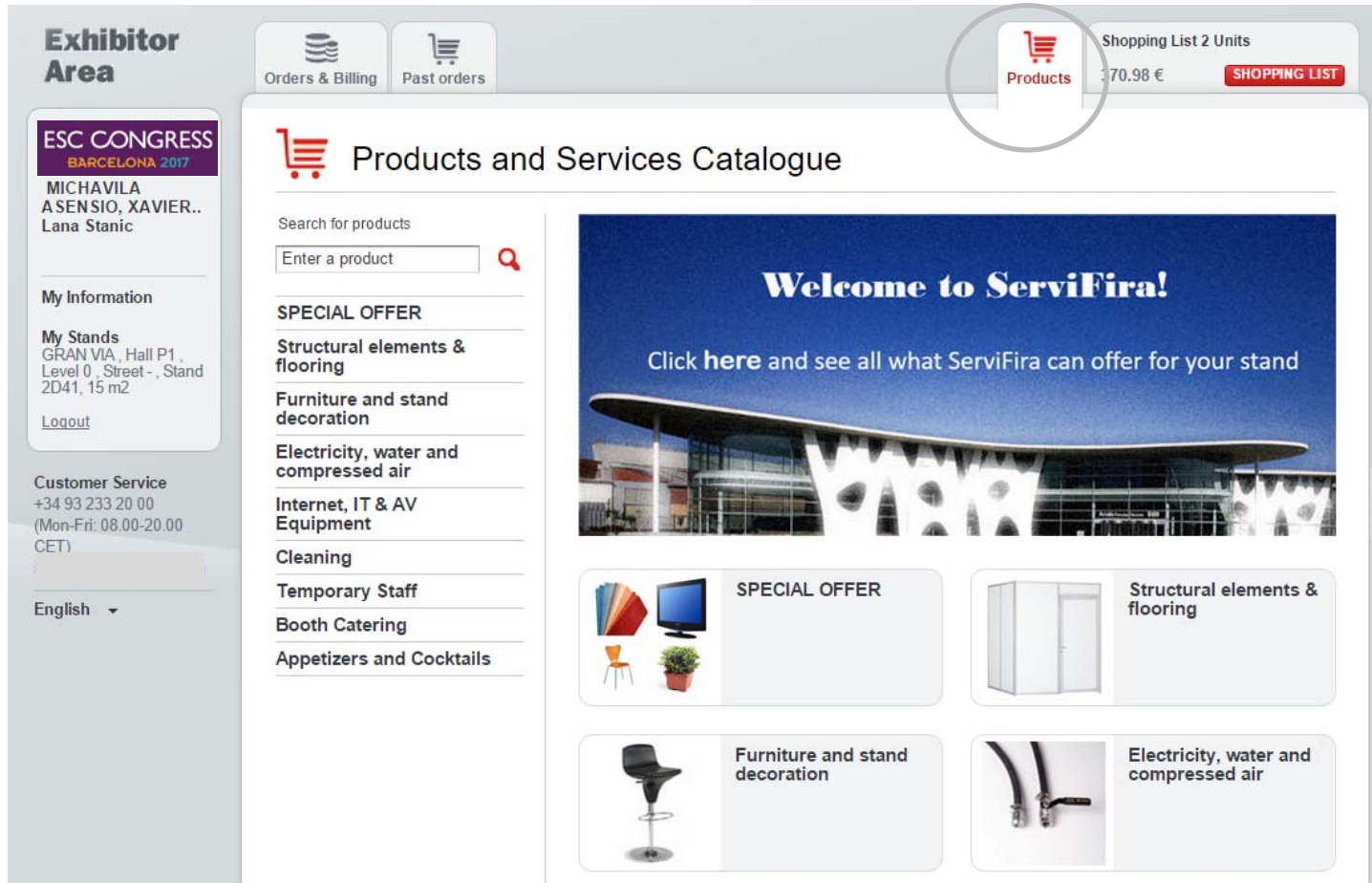
Structural elements & flooring

Furniture and stand decoration

Electricity, water and compressed air

Products and Services catalogue:

Click on 'Products' tab on the right top corner to check and order any products and services for your stand.



The screenshot displays the 'Exhibitor Area' of the Fira Barcelona website. On the left, a sidebar contains the user's name 'MICHAVILA ASENSIO, XAVIER..' and 'Lana Stanic', along with stand information for 'GRAN VIA, Hall P1, Level 0, Street -, Stand 2D41, 15 m2'. The main content area is titled 'Products and Services Catalogue' and features a search bar, a 'SPECIAL OFFER' section with categories like 'Structural elements & flooring', 'Furniture and stand decoration', and 'Electricity, water and compressed air', and a large banner for 'Welcome to ServiFira!' with a 'Click here' link. A 'Products' tab is circled in the top navigation bar, and a 'SHOPPING LIST' button is visible next to a total of 70.98 €.

Exhibitor Area

Orders & Billing Past orders **Products** Shopping List 2 Units 70.98 € **SHOPPING LIST**

ESC CONGRESS BARCELONA 2017
MICHAVILA ASENSIO, XAVIER..
Lana Stanic

My Information

My Stands
GRAN VIA, Hall P1,
Level 0, Street -, Stand
2D41, 15 m2

[Logout](#)

Customer Service
+34 93 233 20 00
(Mon-Fri: 08.00-20.00
CET)

English ▾

Products and Services Catalogue

Search for products
Enter a product 🔍

SPECIAL OFFER

Structural elements & flooring

Furniture and stand decoration

Electricity, water and compressed air

Internet, IT & AV Equipment

Cleaning

Temporary Staff

Booth Catering

Appetizers and Cocktails

Welcome to ServiFira!
Click here and see all what ServiFira can offer for your stand

SPECIAL OFFER

Structural elements & flooring

Furniture and stand decoration

Electricity, water and compressed air

Products and Services catalogue:

Exhibitor Area

ESC CONGRESS
BARCELONA 2017

MICHAVIDA
ASENSIO, XAVIER..
Lana Stanic

My Information

My Stands
GRAN VIA , Hall P1 ,
Level 0 , Street - , Stand
2D41, 15 m2

[Logout](#)

Customer Service
+34 93 233 20 00
(Mon-Fri: 08.00-20.00
CET)

English ▾

Orders & Billing

Past orders

Products

Shopping List 2 Units
370.98 € SHOPPING LIST

Products and Services Catalogue

Search for products

SPECIAL OFFER

Structural elements & flooring

Furniture and stand decoration

Electricity, water and compressed air

Internet, IT & AV Equipment

Cleaning

Temporary Staff

Booth Catering

Appetizers and Cocktails

Welcome to ServiFira!

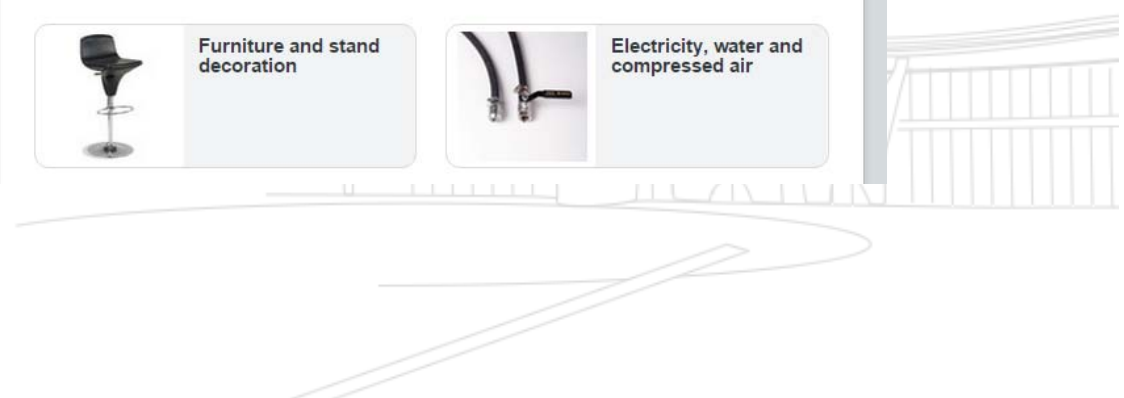
Click [here](#) and see all what ServiFira can offer for your stand

SPECIAL OFFER

Structural elements & flooring

Furniture and stand decoration

Electricity, water and compressed air



Products and Services catalogue:
How to order a product? Example (1)

The product description, price and the deadline to order is always be displayed (visible) for your reference.

If necessary you will have to fill in a form for additional information regarding the preparation of the product.

[Products](#) > [Internet, IT & AV Equipment](#) > [AV equipment](#) > [LCD-LED Screens/Touch screens/3D](#)

LCD/LED 40" SCREEN

The deadline to order is:

16 January 2017



Product description

40" LCD/ LED SCREEN
Measures: 102 x 40 cm Weight: 15 kg
Resolution: 1920 x 1080 Format: 16 : 9
USB port: 1 Consumption: 300 W max.
Support: On wall/ Tabletop/ Freestanding

Price is for the duration of the show.

660.35 €

VAT not included

Type of support:

- wall (not modular)
- table-top
- free-standing

Prepared screen:

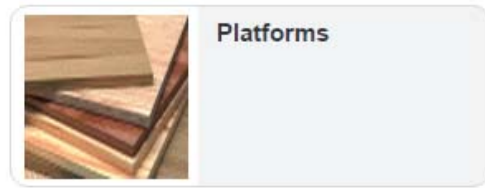
- with loudspeakers
- without loudspeakers

Unit

Add to list



Products and Services catalogue:
How to order a product? Example (2)



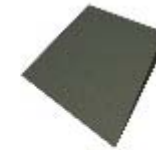
PLATFORM



SINTERED
PLATFORM



REINFORCED
SINTERED
PLATFORM



RAMP



CARPETING



*If you need carpeting, please
select the colour and specify
square meters of your stand.*



CARPETING

The deadline to order is:
21 January 2017



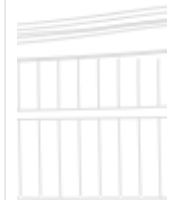
Product description
A: Orange.
B: Billiar green.
C: Black.
D: Electric blue.
E: Navy blue.
F: Charcoal grey.
G: Fair grey.
H: Red.

10.86 €
VAT not included

Colour

Square metres

[Add to list](#)



Products and Services catalogue:
How to order a product? Example (3)



1/2" PIPE WATER POINT



SINK PACKAGE



SPECIAL SINK CONNECTION



SPECIAL SINK CONNECTION

The deadline to order is:

16 January 2017



Product description

If you have requested a water outlet and drain and you bring your own sink, by ordering this service we can do the connection for you.

119.18 €

VAT not included

Unit

Add to list

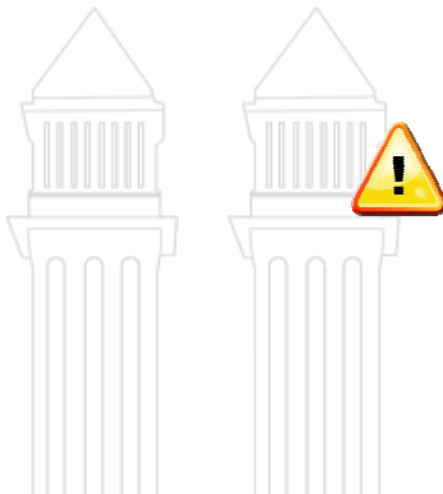
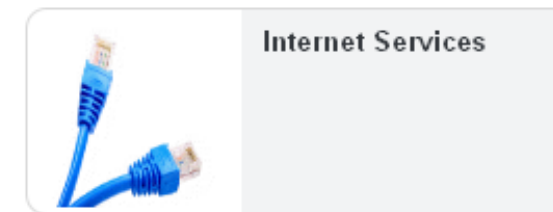


Enter the number of units required.

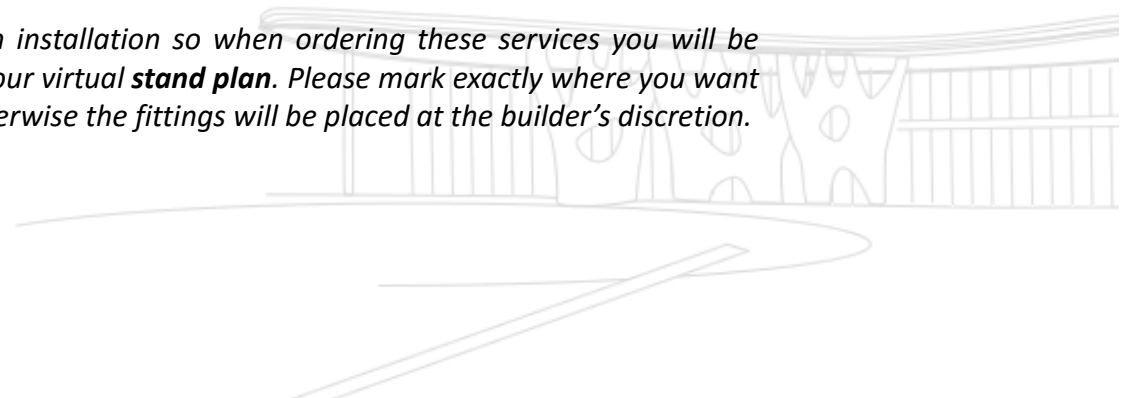
Add to list



*SPECIFICATIONS:
Electricity, Water, Compressed Air and Internet service*



*These services require an installation so when ordering these services you will be asked to locate them in your virtual **stand plan**. Please mark exactly where you want them to be delivered, otherwise the fittings will be placed at the builder's discretion.*



SPECIFICATIONS:
Temporary Staff



Temporary Personnel



Direct translation



Please note that the minimum hire is 8 hours a day during the exhibition which includes lunch allowance and 1 hour of paid lunch break (e.g. 10.00 – 14.00 and 15.00 -19.00 = 8 hours hire).


Security Guard:
Security Guards can be hired to watch over the goods/products on your stand. No additional charge applies for weekend and public holiday hire.



Security Controller:
Security Controllers can be hired to keep you informed of any incidents that may take place on your stand.



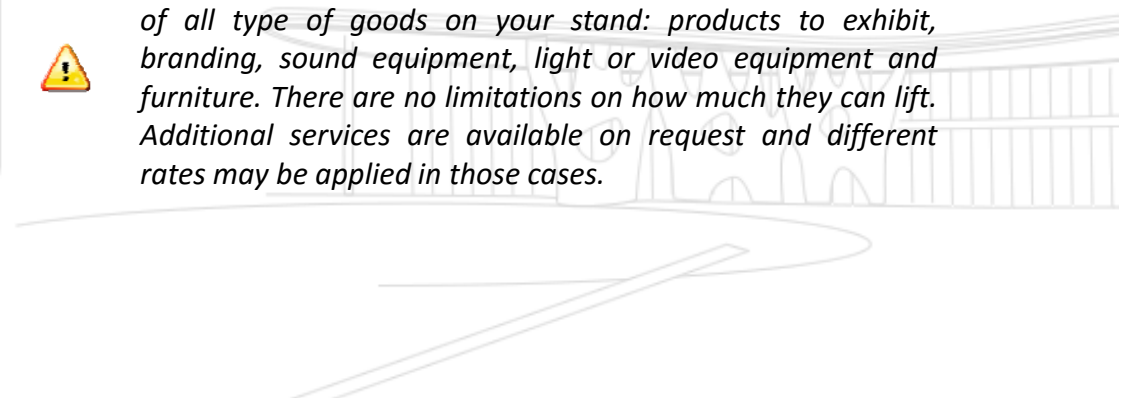
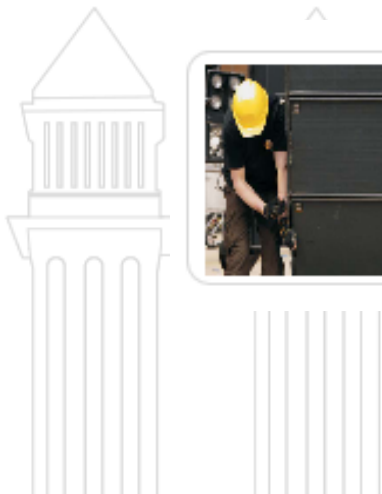

Stand Security Service



Loading/Unloading goods staff



This service includes: load in, load out, transfer and handling of all type of goods on your stand: products to exhibit, branding, sound equipment, light or video equipment and furniture. There are no limitations on how much they can lift. Additional services are available on request and different rates may be applied in those cases.



ORDERS & BILLING

In this section you can check your orders, download invoices in PDF format and see the outstanding balance.

Exhibitor Area

ESC CONGRESS
BARCELONA 2017

Luis Mao
Sales

Simulate exhibitor

Task Monitor

Collection data

Contracts


Full list


Summarized list


My Information

My Stands
GRAN VIA , Hall P1 ,
Level 0 , Street - , Stand


[Logout](#)

 Orders & Billing

 Past orders

 Products

Shopping List 0 Unit
0.00 €
 SHOPPING LIST



Orders & Billing

Orders

Invoices

Balance Overview

OVERALL BALANCE 0.00 €

Products	Date	Order Ref.	Origin	Method of payment	Units	Price
1Mbps WiFi (5 devices) ID 512185	13-Jul-16	5500112036	Manual	Transfer	1 UN	750.00 €

TOTAL AMOUNT: 750.00 €

VAT: 0.00 €


Total: 750.00 €



FINANCES:

Orders



In this section you will be able to see the summarised and up to date list of the products/services you have ordered, dates you have done these orders, quantity of each ordered item, the costs and the total balance due.



Orders & Billing

Orders Invoices Balance Overview

OVERALL BALANCE **0.00 €**

Products	Date	Order Ref.	Origin	Method of payment	Units	Price
2Mbps hardline (+ 4 wifi conn. @512kbps) ID 513034	20-Jan-14	5500062238	Manual	Transfer	1 UN	2,250.00 €
19,9 KW THREE PHASE DAYTIME SWITCHBOARD ID 5060421	23-Jan-14	 5500062581	eCommerce	Transfer	1 UN	731.59 €
6,2 KW THREE PHASE DAYTIME SWITCHBOARD ID 5060401	27-Jan-14	 5500063074	eCommerce	Transfer	1 UN	279.69 €


TOTAL AMOUNT: 3,261.28 €

VAT: 326.13 €

Total: 3,587.41 €



FINANCES:
Invoices



Orders & Billing

Orders **Invoices** Balance Overview

OVERALL BALANCE **0.00 €**

€✓ Paid € Due

Invoice Number	Status	Created	Price	Order Ref.	Created
 9500648509	€✓	20-Jan-14	2,250.00 €	 5500062238	20-Jan-14
 9500649368	€✓	23-Jan-14	731.59 €	 5500062581	23-Jan-14
 9500650292	€✓	27-Jan-14	279.69 €	 5500063074	27-Jan-14

 **Fira Barcelona** Show
Edition

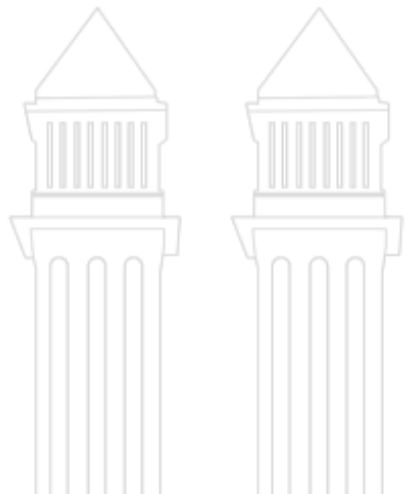
INVOICE


Invoice N° 9500074028
 Date 02.08.2011
 Order N° 1009822
 Customer order N°
 Customer contract N°

Customer N°
 XXXXXXXXXXXXXXXXXXXX
 XXXXXX - XXXX
 XXXXX
 -ESPAÑA
 NIF

XXXXXXXXXXXXXXXXXXXX
 XXXXXXXXXXXXXXXXXXXX
 XXXX -XXXX
 XXXXXXXXXXXXXXXXXXXX
 -ESPANA

Code	Reference	Quantity	Price	Amount
403120	PACK ECONOMICO	1 UN	3,000,00	3,000,00
	SPACE	9 M2		
	INSURANCE PREMIUM SERVICES	1 UN		
	STAND AND FURNITURE	1 UN		





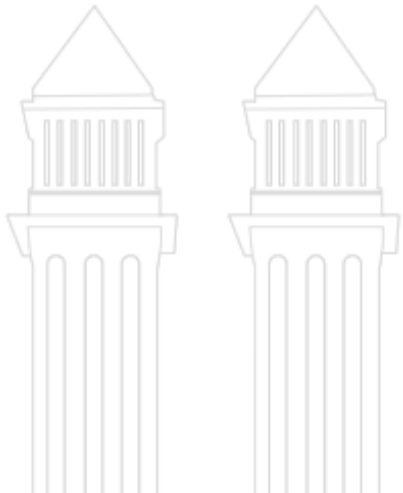
Orders & Billing

Orders Invoices **Balance Overview**

OVERALL BALANCE **1,464.53 €**

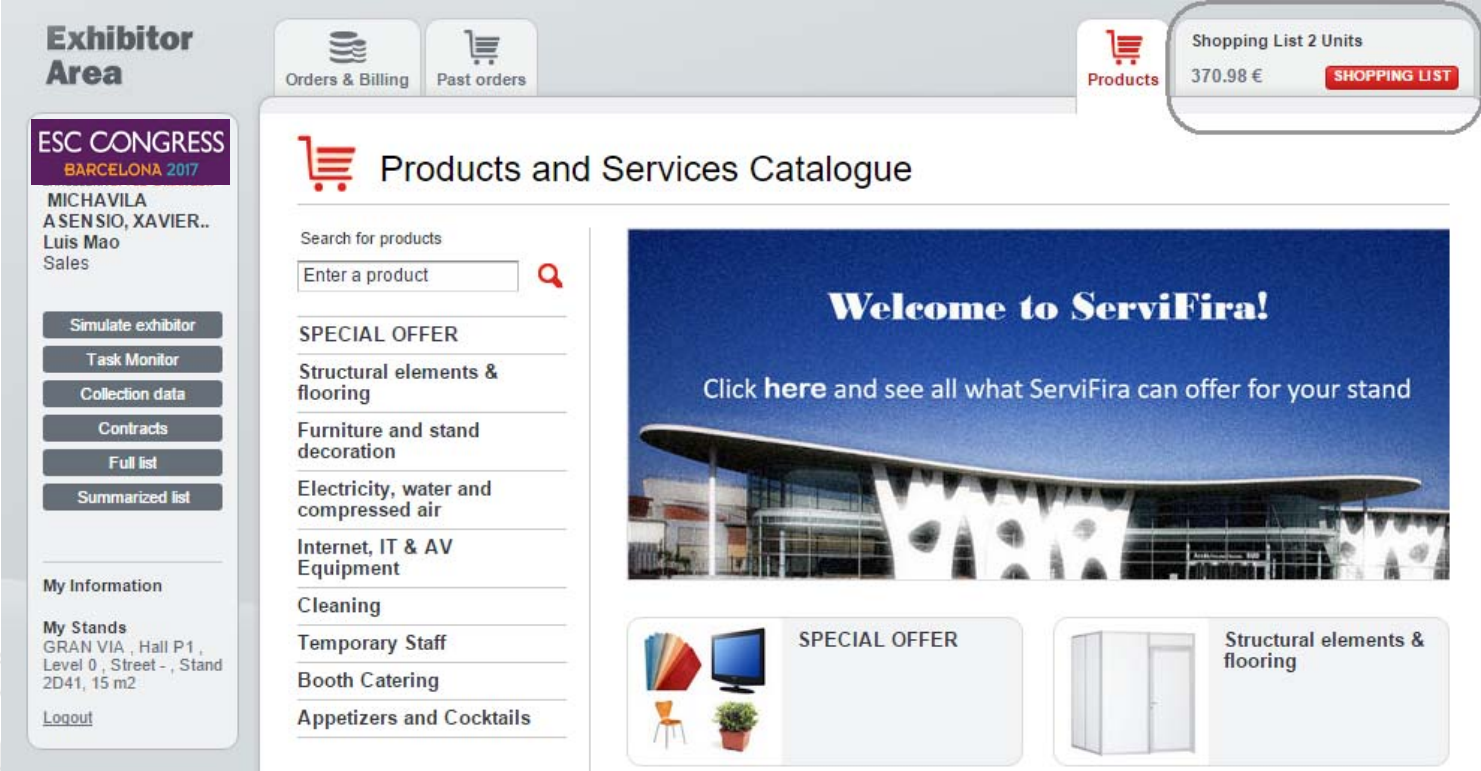
Balance Overview

Show	Edition	Invoices	Payments	Credits	Not assigned payments	Overall Balance
E143	014	5,897.65 €	0.00 €	-4,433.12 €	0.00 €	1,464.53 €



SHOPPING LIST

To continue with your selected purchase(s) please click on 'Shopping List' icon to proceed to the checkout.



Exhibitor Area


Orders & Billing | Past orders | Products | Shopping List 2 Units | 370.98 € | **SHOPPING LIST**

ESC CONGRESS BARCELONA 2017
 MICHAVILA ASENSIO, XAVIER..
 Luis Mao
 Sales

Simulate exhibitor
 Task Monitor
 Collection data
 Contracts
 Full list
 Summarized list

My Information
 My Stands
 GRAN VIA , Hall P1 ,
 Level 0 , Street - , Stand
 2D41, 15 m2
[Logout](#)

Products and Services Catalogue

Search for products
 Enter a product 

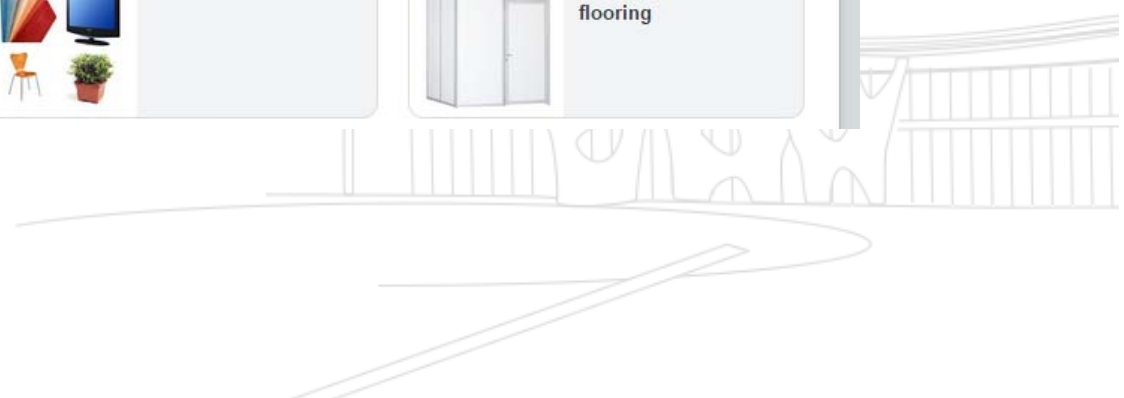
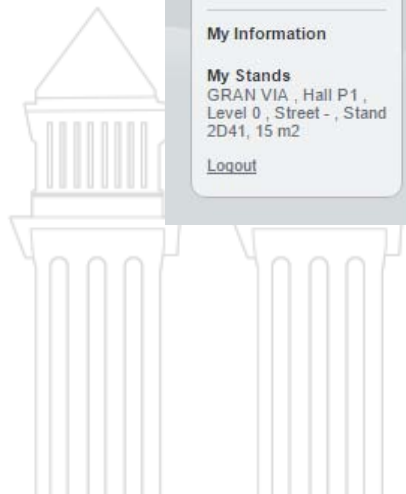
SPECIAL OFFER

- Structural elements & flooring
- Furniture and stand decoration
- Electricity, water and compressed air
- Internet, IT & AV Equipment
- Cleaning
- Temporary Staff
- Booth Catering
- Appetizers and Cocktails

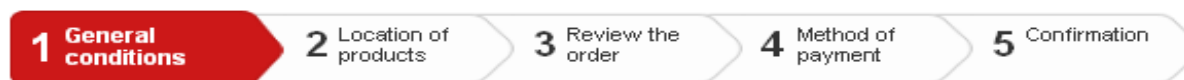
Welcome to ServiFira!
 Click [here](#) and see all what ServiFira can offer for your stand

SPECIAL OFFER

Structural elements & flooring



Purchasing process



Step 1: General conditions

To formalise your application to take part, you must accept the general conditions of Fira de Barcelona.

1 Object
These conditions apply to any contract for goods, supplies and services duly catalogued in the eCommerce.

2 Contracting system
All catalogued goods and supplies are contracted on hire, except for merchandising.
All products listed as Catering are contracted on a sale except those included in the category of Rent Furniture

3 Order/request for contracting
FIRA DE BARCELONA undertakes to fulfil your application for contracting, provided that you have previously confirmed it expressly, and the customer has fully paid the invoices issued for the contracting. FIRA DE BARCELONA will not accept applications from exhibitors who have outstanding payment balances.
Specially, with regard to products Catering, the following procedure:
(i) In services of Catering to stand:
A) INITIAL ORDER
The customer must make the first application for service with a minimum of three (3) days at the start of the Show. Failure to meet the deadline set, FIRA BARCELONA is not fulfilled to provide the service requested by the client, so that it will respond to the extent possible.
B) REPLACEMENT DURING THE SHOW
Orders for replacements can be made before 17.00 hours on the day preceding the service.
(ii) In SERVICES FOR APPETIZERS AND COCKTAILS:
The service for Appetizers and Cocktails will be a minimum of 30 guests. For services of a lower quantity than the minimum, will be imposed the extra current extra charge. The minimum service includes a waiter service.

4 Amendments
The orders can be amended provided that the change is made before the deadline for contracting services.
In the case of products catering, once delivered the same and signed by the customer the delivery order are not allowed, nor refunds or

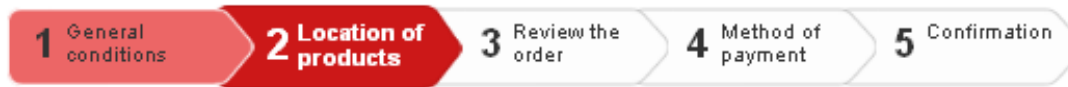
I have read and accept the conditions of Fira de Barcelona

[Back](#) [Next](#)

Please read and agree to the terms and conditions.

Once you have agreed to the terms and conditions, please click on 'Next' to continue.

SHOPPING LIST:
Place the order



Step 2: Location of products

To continue the purchase it is necessary to introduce the size of your stand

a) Size of stand

Dimensions

1. Enter the width and length of your stand


Width
meters

Length
meters


Structure

2. Mark the boxes corresponding to the walls of your stand and add additional information as adjacent neighbouring stand location in order to locate yours.


Wall



Wall




Wall



Wall

Wall



Fill in the dimensions of your stand.

Mark the corresponding structure of your stand.

b) Optional customized map

File

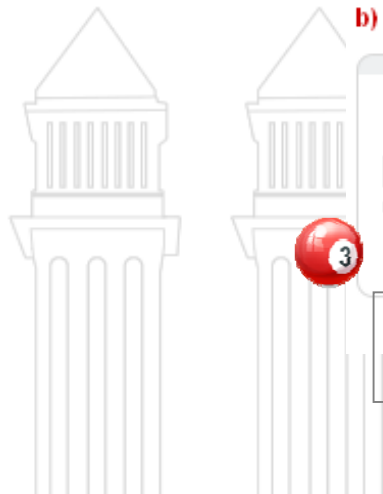
(Allowed types: .dxf, .dwg, .pdf, .jpg or .tif. Maximum size: 5MB)

Upload the map in one of the specified file formats

[Back](#)

When you are done, click on "Next" Button to continue.

This is optional, should you wish to upload the map of your stand.



SHOPPING LIST:
Place the order

*Most of our services/products will have to be located in the map.
Please make sure to locate them exactly where you need them.*



Step 2: Location of products

To continue the purchase it is necessary to locate the products from the list on the right in your stand
Please, consider the list of credits of its space and your static elements at the time of locating products
Right-click on the object if you want to rotate it

 [Structures legend](#)  [Supplies legend](#)

c) Locate the products in the box that represents your stand

MONTJUIC 1 , Hall P8 , Level 0 , Street C , Stand 119

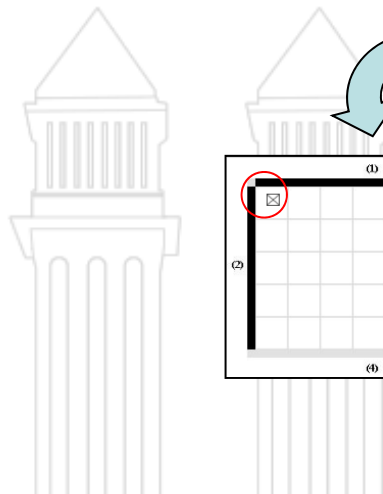
Products awaiting location

✉
6,6KW 220V DAYTIME SWITCHBOARD
Cod. 5060031

Click and drag the products to the image.
Locate them where needed.

Click on "Next" button
to continue.

Back Next



SHOPPING LIST:
Place the order



Review the order.



Purchasing process



Step 3: Review the order

Review your order before confirming it

Selected products	Delivery date	Units	Price
 LATINA RED CHAIR ID 507601 35.86 €/Unit		1	35.86 €
 6,6KW 220V DAYTIME SWITCHBOARD ID 5060031 267.97 €/Unit		1	267.97 €

TOTAL AMOUNT: 303.83 €

WAT: 24.31 €

Total: 328.14 €

Click on "Next"
button to continue.

[Back](#) [Next](#)

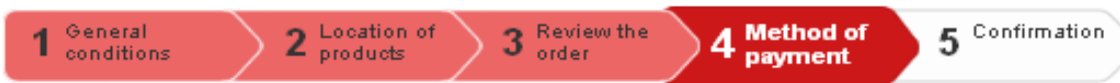


SHOPPING LIST:
Place the order



Please, select the method of payment. Either Credit Card or Bank Transfer.

Purchasing process



Step 4: How do you want to pay?

TOTAL AMOUNT:	303.83 €
VAT:	24.31 €
Total:	328.14 €

Credit card

If you want to pay by credit card, choose this option.

Then we will tell you the steps to follow to validate your purchase and start delivery of the products on your list.

Transfer

If you want to pay by bank transfer, choose this option.

Then we will tell you the steps to follow to validate your purchase and start delivery of the products on your list.

No order will be delivered until payment has been confirmed.

Confirm




Back

Confirm

SHOPPING LIST:
Place the order



Enter the required information and click on confirm.



SALE

Information of the Operation

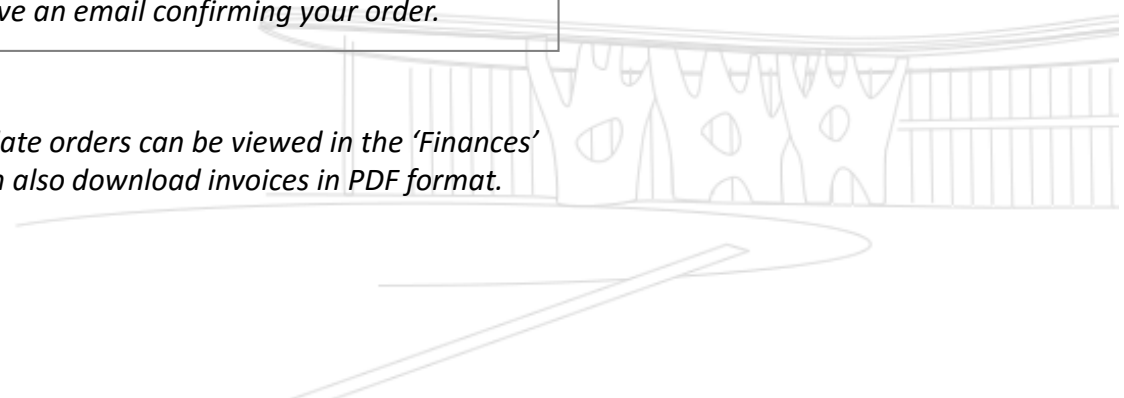
Date	<input type="text" value="28/09/2010"/>	Time	<input type="text" value="01:03:45"/>
Amount	<input type="text" value="31,80"/>	Currency	<input type="text" value="EUR"/>
Item	<input type="text" value="1001097013"/>	User	<input type="text" value="0087300600011003"/>

Information of the Card

Card	<input type="text"/>	Exp.Date	<input type="text" value="01"/> <input type="text" value="2010"/>
CVV2	<input type="text"/> ?		

THE ORDER IS NOW COMPLETED!!!
You will receive an email confirming your order.

NOTE: all your up to date orders can be viewed in the 'Finances' section where you can also download invoices in PDF format.



ESC CONGRESS
BARCELONA 2017



26 – 30 August

www.escardio.org/ESC2017

Where the world of
cardiology comes together

*If you have any doubts / questions please contact with Servi**FIRA** at
+34 93 233 2000 or esc@firabarcelona.com*

